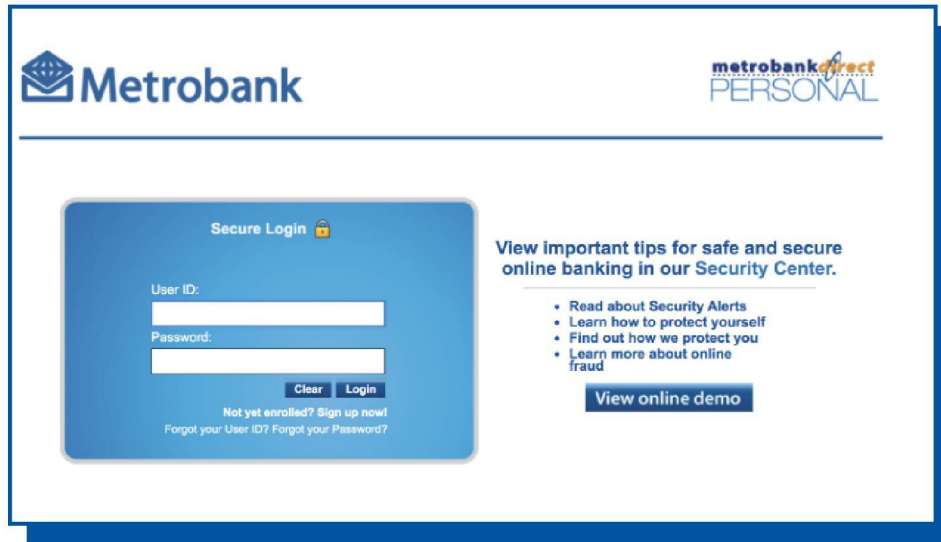
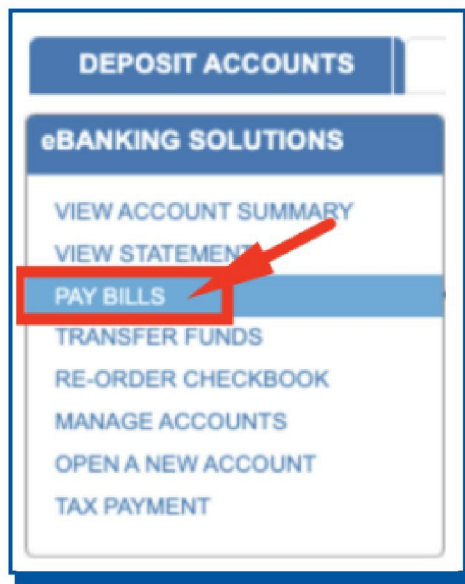


- 1 Log on to [personal.metrobankdirect.com](https://personal.metrobankdirect.com).



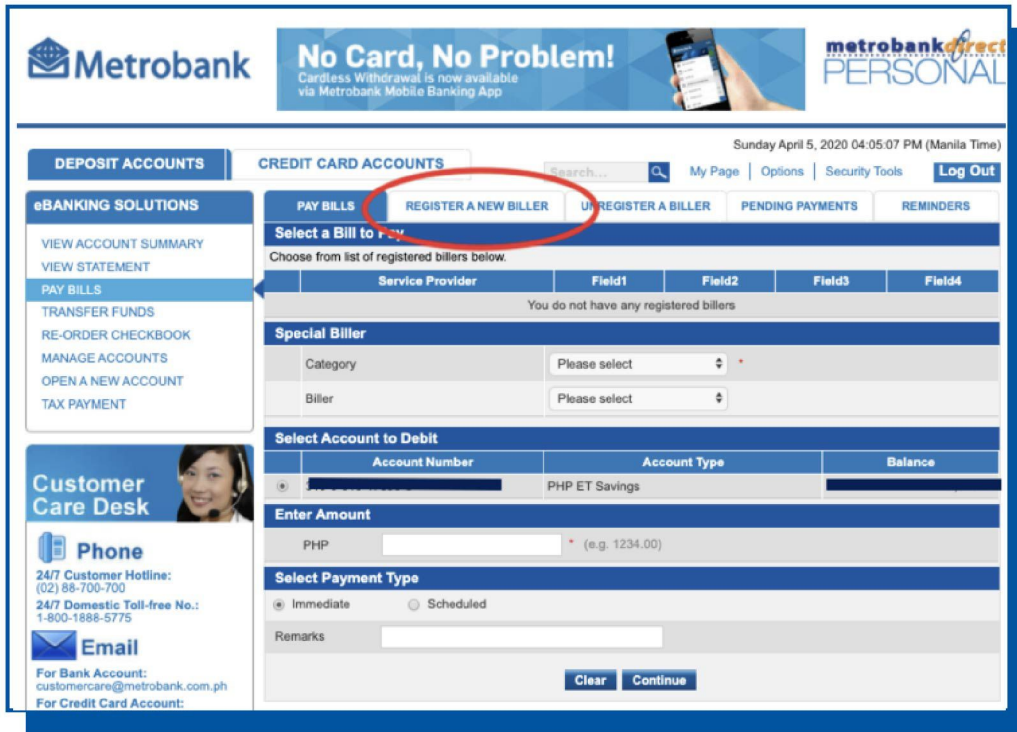
The screenshot shows the Metrobank login interface. On the left is the Metrobank logo. On the right is the 'metrobankdirect PERSONAL' logo. The main content area features a 'Secure Login' box with fields for 'User ID:' and 'Password:', 'Clear' and 'Login' buttons, and links for 'Not yet enrolled? Sign up now!' and 'Forgot your User ID? Forgot your Password?'. To the right of the login box, there is a section titled 'View important tips for safe and secure online banking in our Security Center.' with a bulleted list: 'Read about Security Alerts', 'Learn how to protect yourself', 'Find out how we protect you', and 'Learn more about online fraud'. A 'View online demo' button is located below the list.

- 2 Under the eBanking Solutions menu, select **Pay Bills**.



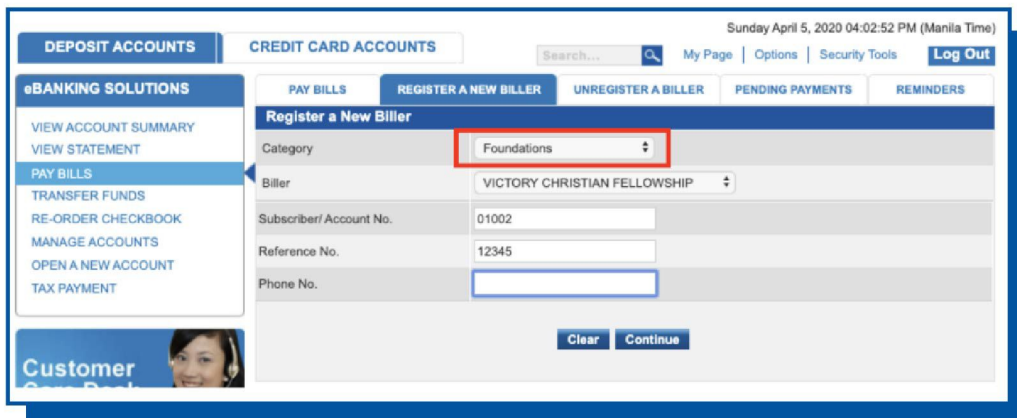
The screenshot shows a vertical menu of eBanking Solutions. The menu items are: 'DEPOSIT ACCOUNTS', 'eBANKING SOLUTIONS', 'VIEW ACCOUNT SUMMARY', 'VIEW STATEMENT', 'PAY BILLS', 'TRANSFER FUNDS', 'RE-ORDER CHECKBOOK', 'MANAGE ACCOUNTS', 'OPEN A NEW ACCOUNT', and 'TAX PAYMENT'. The 'PAY BILLS' option is highlighted with a red box, and a red arrow points to it from the right.

3 Select Register as a New Biller.



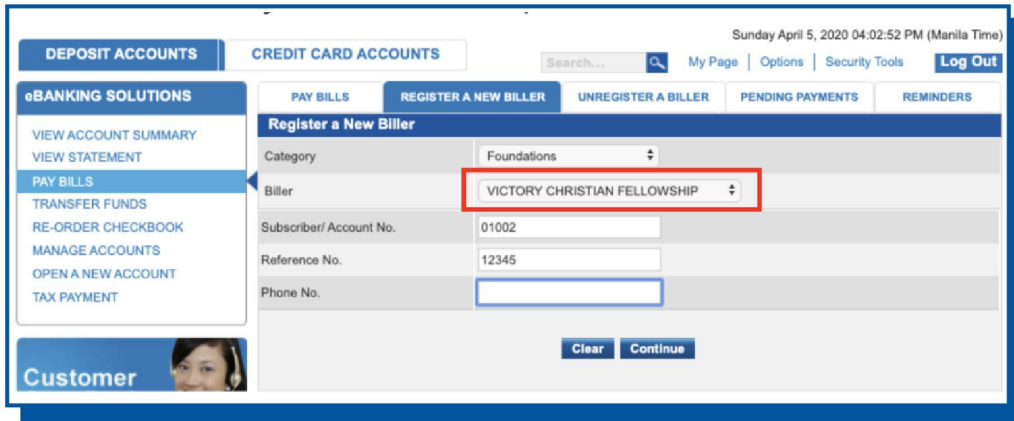
The screenshot shows the Metrobank website interface. At the top, there is a banner for 'No Card, No Problem!' and a 'metrobankdirect PERSONAL' logo. Below the banner, there are navigation tabs for 'DEPOSIT ACCOUNTS' and 'CREDIT CARD ACCOUNTS'. A search bar and 'Log Out' button are also visible. The main content area is divided into 'eBANKING SOLUTIONS' on the left and a central form area. The 'REGISTER A NEW BILLER' option is circled in red. Below this, there is a section for 'Select a Bill to Pay' with a table of registered billers. A 'Special Biller' section has dropdown menus for 'Category' and 'Biller'. Below that is a table for 'Select Account to Debit' with columns for 'Account Number', 'Account Type', and 'Balance'. The 'Enter Amount' section has a text input field and a radio button for 'Immediate'. The 'Select Payment Type' section has a radio button for 'Scheduled' and a 'Remarks' text area. At the bottom, there are 'Clear' and 'Continue' buttons.

4 For category, select Foundations.



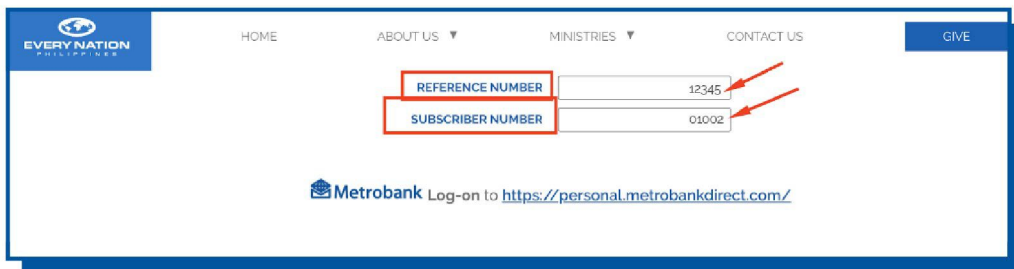
The screenshot shows the Metrobank website interface, specifically the 'Register a New Biller' form. The 'REGISTER A NEW BILLER' option is selected. The 'Category' dropdown menu is highlighted with a red box and contains the text 'Foundations'. Below this, the 'Biller' dropdown menu contains the text 'VICTORY CHRISTIAN FELLOWSHIP'. The 'Subscriber/Account No.' field contains '01002', the 'Reference No.' field contains '12345', and the 'Phone No.' field is empty. At the bottom, there are 'Clear' and 'Continue' buttons.

**5** For Biller, select **Victory Christian Fellowship**.

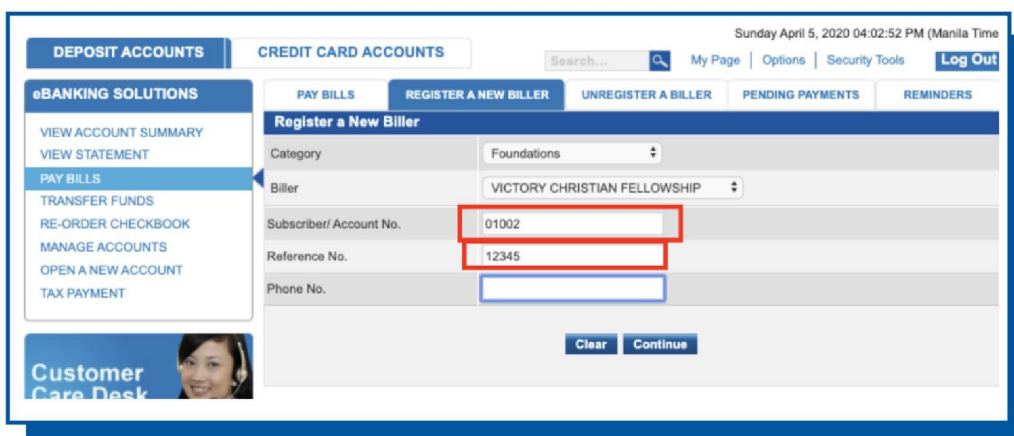


The screenshot shows the Metrobank 'Register a New Biller' form. The 'Biller' dropdown menu is highlighted with a red box and contains the text 'VICTORY CHRISTIAN FELLOWSHIP'. Other fields include 'Category' (Foundations), 'Subscriber/ Account No.' (01002), 'Reference No.' (12345), and 'Phone No.' (empty). The 'Continue' button is visible at the bottom right.

**6** Enter your **Subscriber Number** and **Reference Number** provided to you upon registration on the giving site. A copy of this is also sent to your registered email. Click **Continue**.

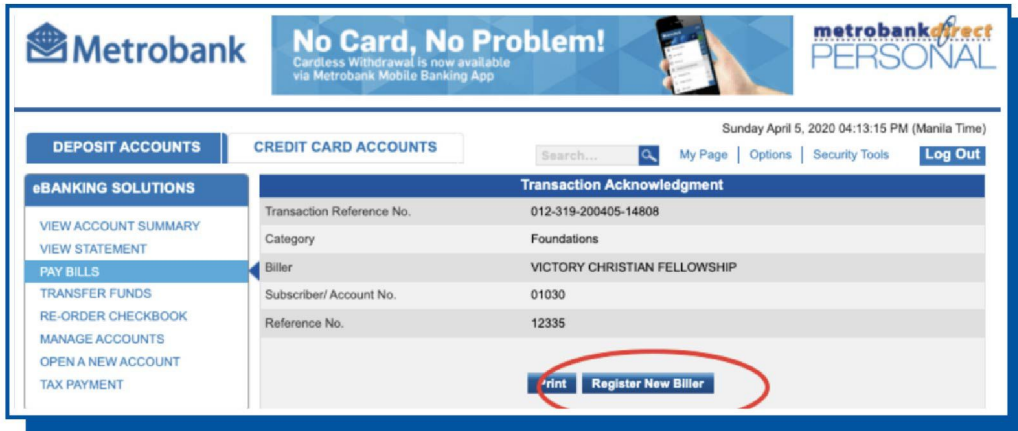


The screenshot shows the 'EVERY NATION PHILIPPINES' registration form. The 'REFERENCE NUMBER' field contains '12345' and the 'SUBSCRIBER NUMBER' field contains '01002'. Red arrows point to these fields. The Metrobank logo and a link to <https://personal.metrobankdirect.com/> are visible at the bottom.



The screenshot shows the Metrobank 'Register a New Biller' form. The 'Subscriber/ Account No.' field (01002) and 'Reference No.' field (12345) are highlighted with red boxes. The 'Biller' dropdown menu is set to 'VICTORY CHRISTIAN FELLOWSHIP'. The 'Continue' button is visible at the bottom right.

- 7 If all information is correct in the Transaction Acknowledgement, click **Register New Biller**.



The screenshot displays the Metrobank eBanking interface. At the top, there is a banner for 'No Card, No Problem!' with the text 'Cardless Withdrawal is now available via Metrobank Mobile Banking App' and an image of a hand holding a smartphone. The Metrobank logo is on the left, and 'metrobankdirect PERSONAL' is on the right. Below the banner, the page shows navigation tabs for 'DEPOSIT ACCOUNTS' and 'CREDIT CARD ACCOUNTS'. A search bar and links for 'My Page', 'Options', 'Security Tools', and 'Log Out' are visible. The main content area is titled 'Transaction Acknowledgment' and contains the following details:

Transaction Acknowledgment	
Transaction Reference No.	012-319-200405-14808
Category	Foundations
Biller	VICTORY CHRISTIAN FELLOWSHIP
Subscriber/ Account No.	01030
Reference No.	12335

At the bottom of the transaction details, there are two buttons: 'Print' and 'Register New Biller'. The 'Register New Biller' button is circled in red.